



CALL FOR NOMINATIONS FOR  
AAUW OF MICHIGAN EXECUTIVE BOARD  
DUE BY DECEMBER 1, 2016 TO

**NOMINATING COMMITTEE -- 2016-2017**

**Sally Doty, Chair** (Birmingham)

(**Mary Mostaghim** (Ann Arbor), **Kathy Shaw** (Battle Creek/Marshall), **Margaret Carrigan** (Escanaba) and **Amanda Phillips** (Wyandotte/Downriver). Alternates; **Deb Ensign** (Battle Creek), **Karen Boyk** (Birmingham) and **Susan Schanne** (Northville/Novi).

**Vacancies:**

President Elect	(Term of office – one year)
Membership Vice President	(Term of office – two years)
Finance Vice President	(Term of office – two years)

**Term of Office:** Officers shall be eligible to serve two terms in succession in the same office.

**Obligations:**

Officers are expected to attend all state board meetings. Mileage, meals and lodging, when necessary, are included in the board budget.

**Job Descriptions:**

**President Elect:** The president-elect serves as a voting member of the board and shall perform such duties as may be assigned by the president and the board of directors.

The vice presidents shall perform such duties as the president and the board shall direct.

**Membership Vice President:** The membership vice president shall serve as chair of the committee on membership.

**Finance Vice President:** The finance vice president shall assume the responsibility for all state dues and other money due the state and disbursement securities.

**Qualifications:** All elected board members shall have been members of a branch, state and AAUW for at least two years, and shall have served on a branch board of directors for at least two years. The President Elect shall have served at least two years on the state board of directors prior to his/her election.

PLEASE PUT THIS SUBJECT ON YOUR BOARD AGENDA AND DISCUSS POSSIBLE CANDIDATES FROM YOUR BRANCH. IF THE PERSON IS WILLING TO ACCEPT THE NOMINATION, FILL OUT THE ATTACHED NOMINATION FORM AND RETURN IT TO SALLY DOTY. ALL QUALIFIED CANDIDATES WILL BE PRESENTED AT THE SPRING ANNUAL CONVENTION,

**NOMINATION FORM**

The following member is recommended for nomination to the state office of \_\_\_\_\_

Name \_\_\_\_\_ Branch \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

Education (college degree) \_\_\_\_\_

Occupation (current and previous positions) \_\_\_\_\_

AAUW Experience (elected and appointed offices, committees, project involvement, etc. at branch, state, and Association levels.) \_\_\_\_\_

Experience in Other Organizations \_\_\_\_\_

Community Involvement \_\_\_\_\_

Other pertinent information or comments \_\_\_\_\_

Letters of support or other supporting documentation may be included if desired.

**Has this member consented to serve if elected this year?** \_\_\_\_\_

Recommended by (board, branch or individual) \_\_\_\_\_

Submitted by \_\_\_\_\_ Title \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

NOTE: Branches or members are at liberty to present to the Nominating Committee the name of a qualified member of ANY branch in Michigan.

Send Nomination Forms to:

**SALLY DOTY**

**Nominating Committee Chair**

17156 WILTSHIRE BLVD.

SOUTHFIELD, MI 48076

248-909-4583; [sallyaauw@gmail.com](mailto:sallyaauw@gmail.com)



**Nomination Forms must be received by December 1, 2016**

## Call for Resolutions

Is your branch working on a resolution or statement of principle? Is your branch or a study group within your branch working on a study or project that is an outgrowth of the current Association issue or of a particular need or interest in your community? Then you may want to submit a resolution to the AAUW of Michigan Resolutions Committee. Please check your AAUW of Michigan Bylaws (ARTICLE XII Resolutions Section 2) **Deadline is December 1, 2016.**

**Mail to:** Elizabeth Haynes, [e.haynes@sympatico.ca](mailto:e.haynes@sympatico.ca) or 2891 Forest Glade Drive, Windsor, ON N8R 1L4

### **Definition of a Resolution**

A resolution is a formal statement of the opinion or decision of an assembly, adopted by a vote. It may establish a framework within which some kind of action may be taken

A resolution is a position statement that may address any aspect of AAUW policy or program. It is an important tool to focus, develop, and give direction.

A resolution may also serve to clarify and publicize the position of the state on a current or controversial issue.

### **Format and Presentation**

Resolutions may be simple, consisting of a single statement beginning with the word “**Resolved.**” Or it may be long and more formal, including one or more “**whereas**” statements.

The preamble, beginning with the word “whereas” should be used **ONLY** to provide information or special reasons for the adoption of the resolution.

The “Resolving Clause” states the action to be taken such as “That AAUW of Michigan supports (or urges)...” a specific action.

A written statement should accompany each resolution and include:

- a) well documented and logical reasons for its consideration by the state.
- b) indication of where the study falls in the state program.
- c) other pertinent material, such as sources of information, phases studies, proposed solutions and implementation.

### **Initiation of Resolutions**

Resolutions may be initiated by individual members of AAUW of Michigan, branches, state committees and their members, members of the state board of directors and the Resolutions Committee.

### **Adoption of Resolutions**

At the AAUW of Michigan state annual meeting June 2-3, 2017 in Port Huron members of AAUW of Michigan will consider policy resolutions and courtesy resolutions submitted to them by the Resolutions Committee.

At that time the Resolutions Committee will also be presenting the five year review of current resolutions as required in the bylaws.

## **Call for AAUW of MI Bylaws Amendments**

At the AAUW of Michigan state annual meeting, hosted by the AAUW of Port Huron, MI on June 2 and 3, 2017, at the St. Claire Community College, members of AAUW of Michigan will vote on proposed state bylaws amendments submitted to them by the AAUW of MI Bylaws Committee.

Now is the time to examine the state bylaws and propose amendments that your branch feels are necessary. A copy of the current bylaws is in the back of your state directory and posted on the website. **The deadline for submitting proposed bylaws amendments is December 1, 2016.**

1. The state may adopt and amend bylaws related to state affairs, but such bylaws shall not conflict with AAUW BYLAWS.
2. A phrase, a sentence or a whole article may be amended.
3. Reasons should be stated to explain why the recommendation is being made.

### **Procedure for Adoption** (AAUW of Michigan Bylaws, Article XVII)

The provisions of these bylaws not governed by the AAUW BYLAWS may be amended at the state annual convention by a two-thirds vote of those present and voting, provided written notice shall have been sent to the members at least thirty (30) days prior to the meeting at which such amendment is to be acted upon.

An amendment to the bylaws at the state convention shall become effective and binding on all branches within the state.

Enclosed is a copy of the Bylaws Amendments Form for submitting proposed amendments to AAUW of Michigan Bylaws.

Please use a separate form for each proposed amendment being submitted.

### **For more information, please contact:**

Susan Hampton, Bylaws and Policies Director  
7220 Lake Bluff 19.4 Road, Gladstone, MI 49837  
[susan.hampton2@gmail.com](mailto:susan.hampton2@gmail.com)  
(c) 906-630-1577; (h) 906-428-1254

**DEADLINE: DECEMBER 1, 2016**

## Bylaws and Amendment Form

Bylaw that you wish to amend or add (include article, section, letter, number, page):

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Suggested Bylaw:

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Rationale :

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Submitted by \_\_\_\_\_ (member, committee, branch)

Signed by \_\_\_\_\_ Title \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

Send to:

**Susan Hampton, Bylaws Director**

7220 Lake Bluff 19.4 Rd., Gladstone, MI 49837

(h)906-428-1254; (c) 906-630-1577; [susan.hampton2@gmail.com](mailto:susan.hampton2@gmail.com)

**Deadline: December 1, 2016**